

Audit Committee Action Sheet – 24 July 2023

Action number	Item/report	Action	Responsible officer(s)	Action taken / progress
1	8 – Interim Auditors Annual report on BCC 21/22 & 22/23	To provide the governance document of Our Families Board	DM	AT Circulated to the Committee 1/8
2	8 – Interim Auditors Annual report on BCC 21/22 & 22/23	Page 42 of Auditor’s report – when will the lessons learned review on the 21/22 transformation programme be delivered	Hugh Evans	Lessons learned workshop was held on 28 Feb
3	13 - Q1 Corporate Risk Report Update	CRR18 – why does it state ‘economically active residents’ and not just ‘residents’	Joachim Adenusi	The officer who initially wrote the risk has now left the council. The new responsible officer has now suggested a rewording of the risk as follows: “Possible failure of the city to deliver to the Mayoral Target of 2000 new homes per year by 2024. Strategies and delivery models designed to further stimulate growth in the housing market and deliver diversity of the housing offer across the city prove to be ineffective and do not deliver enough and relevant mix of units.”
4	13 - Q1 Corporate Risk Report Update	To review the suggestion that the Corporate Risk Register would be easier to analyse if the risk was shown always decreasing	Joachim Adenusi	The next report will now reflect presenting the CRR risks in ascending order of the reference number as suggested.

5	13 - Q1 Corporate Risk Report Update	CRR13 – to receive ‘deep dive’ report at September meeting	Sarah Chodkiewicz	On agenda for 25 Sept Cttee
6	10 – Internal Audit Exceptions Report	Appendix 3 – para 4.2 – To provide clarity regarding Scheme of Delegations - values which require Cabinet approval and which can be delegated.	Pete Anderson	<p>The Scheme of Delegations for property transactions does set financial thresholds for decision making and sign off.</p> <p>With regards to property disposals, a new process has been introduced requiring all decisions to be agreed by the Estates Strategy Board and Cabinet, irrespective of value.</p>
7	12 – Update on the Council’s debt & arrears position	Did the parking write off data include PCN’s which were cancelled	Kevin Smith	<p>The data for Parking Services shows write offs by category but doesn’t include any PCNs which are cancelled (for example following an appeal).</p> <p>Circulated to cttee 11/8</p>
8	12 – Update on the Council’s debt & arrears position	Table 11 – Amount collected in following year column figure is same for 21/22 & 22/23 – to clarify if this is coincidence or error	Kevin Smith	Clerical error in the box for 22/23 – should read ‘TBC’